



Santa Clara County Office of Education

Charles Weis, Ph.D.
County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 12-075

Date: December 13, 2011

To: District Fiscal Directors
Attendance Staff

From: Jenina Salcedo

Re: Attendance Training

The purpose of this e-mail is to notify you of two upcoming attendance trainings. As you can see by the target audience, the *School District Attendance Accounting & Related State Compliance Training* is geared to both the School Site Attendance Staff as well as the Attendance Staff at the District Office; while the *Pupil Attendance Accounting Strategies for the Business Office Training* is geared towards the Coordinators and the Attendance Staff at the Business Office.

School District Attendance Accounting & Related State Compliance

Presented by James Marta & Company, CPAs COST: Free
January 25, 2012 9:00am – 11:00am Santa Clara County Office of Education
San Jose/East Side Room

Target Audience: *School Site Attendance Staff, District Attendance Staff*

Register at: <http://santaclara.k12oms.org/1041-55888>

Pupil Attendance Accounting Strategies for Business Office

Presented by CASBO COST: \$125
March 6, 2012 9:00am – 4:30pm Santa Clara County Office of Education
Milpitas Room

Target Audience: *Attendance Coordinators, Attendance Accountants*

Register at: <https://m360.casbo.org/event.aspx?eventID=33853>

Please share this information as deemed appropriate.